



SKDC Consultants Limited.

(Subsidiary of Link Intime India Pvt Ltd)

CIN:U74140MH1998PLC366529

Surya 35, Mayflower Avenue, Behind Senthil Nagar

Sowripalayam Road, Coimbatore 641028

Tel: 0422-4958995, 2539835 Email:[kyc@skdc-consultants.com](mailto:kyc@skdc-consultants.com)

Website: <https://www.skdc-consultants.com>

Dear Investor,

**Subject:** -Request for Updating the KYC details as per SEBI Circular No.SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/655 dated 3rd Nov 2021.

We refer to the above circular issued by SEBI that mandates all the listed companies to record the **PAN, Address with PIN code, Email address, Mobile Number, Bank Account details, Specimen Signature and Nomination by holders of physical securities.** This is applicable for all the security holders in physical mode.

The salient features and requirements of the circular are as follows:

- A) **Non – updation of KYC - Folios** : wherein any **ONE** of the cited details/documents, (i.e PAN, Address with PIN code, Email address, Mobile Number, Bank Account details, Specimen Signature and Nomination) **are not available on or after April 01, 2023, shall be frozen as per SEBI circular.**

**Notes:**

1) The securities in the frozen folios shall be:

- Eligible to lodge any grievance or avail service request from the RTA only after furnishing the complete documents / details as aforesaid.
- Eligible for any payment including dividend, interest or redemption payment only through electronic mode upon complying with the above stated requirements.

2) a) The relevant formats for Nomination and Updation of KYC details viz; Forms ISR -1, ISR-2, ISR-3, SH-13, SH-14 and SEBI circular are available on our website as mentioned below;

<https://www.skdc-consultants.com> → Investor Services → Downloads → General → Formats for KYC.

b) Original cancelled cheque leaf bearing the name of the first holder failing which first security holder is required to submit copy of bank passbook / statement attested by the bank which is mandatory for registering the new bank details.

- B) **Mandatory Linkage of PAN with Aadhaar** - As per the Central Board of Direct Taxes (CBDT) it is mandatory to link PAN with Aadhaar number by March 31, 2022. Security holders who are yet to link the PAN with Aadhaar number are requested to get the same done before March 31, 2022. Post March 31, 2022 or any other date as may be specified by the CBDT, RTAs shall accept only valid PANs and the ones which are linked to the Aadhaar number. The folios in which PAN is / are not valid as on the notified cut-off date of **March, 31, 2022 or any other date as may be specified by the CBDT, shall also be frozen.**

**Note:** - Security holders from Sikkim can provide self-attested copy of Aadhaar Card/Voter's Card/Driving License/Passport or any other identity proof as issued by the Govt.

In view of the above, we request you to submit the KYC Form printed on the reverse of this letter, duly completed along with Investor Service Request Form ISR-1 and the required supporting documents as stated in Form ISR-1 at the earliest.

You may use any **ONE** of the following modes for submission:

1. **In Person Verification (IPV):** by producing the originals to the authorised person of the RTA, who will retain copy(ies) of the document(s).
2. **In hard copy:** by furnishing self-attested photocopy(ies) of the relevant document, with date.
3. **With e-sign:**
  - (a) In case your email is already registered with us, you may send the scanned copies of your KYC documents with e-sign at our dedicated email-id: [kyc@skdc-consultants.com](mailto:kyc@skdc-consultants.com) Kindly mention the email subject line as "KYC Updation - (Company Name) - Folio No : \_\_\_\_\_"
  - (b) Investors can also upload KYC documents with e-sign on our website <https://www.skdc-consultants.com> → Investor Services → KYC Compliance.

E-Sign is an integrated service which facilitates issuing a Digital Signature Certificate and performing signing of requested data by e-sign user. You may approach any of the empanelled e-sign service providers available on <https://cca.gov.in/> for the purpose of obtaining e-sign.

Yours faithfully,

For SKDC Consultants Limited  
Investor Relation Cell (IRC)

**Regd Office:** SKDC Consultants Limited. (Subsidiary of Link Intime India Pvt Ltd), C-101, 247 Park, L.B.S.Marg, Vikhroli (West), Mumbai – 400083

*This is a computer generated letter and hence no signature required. If you have already submitted the documents for updating KYC or have dematerialised your physical securities, please do not submit the documents again.*

[ 5 ]

## KYC FORM

To  
 SKDC Consultants Limited  
 Surya 35, Mayflower Avenue, Behind Senthil Nagar, Sowripalayam Road  
 Coimbatore-641028.  
 Unit: Sakthi Finance Limited

Date : / /  
 Folio No : M00583  
 No. of Shares : 50  
 Category : PL  
 Status : RI  
 SerialNo : Y1006-AB436

Dear Sir/Madam,

I/We, refer to the current status of the above-mentioned folio as provided by you in the following table:

Name of the Security holder(s)	PAN (A)	Specimen Signature (B)	Email ID (C)	Mobile No. (D)	Nominee Details (E)
MASIAPILLAI SUBRAMANIAM	AAVXXXXX5K	Registered	Registered	Registered	Required
MALATHY SUBRAMANIAN	AABXXXXX0G	Registered	Not Applicable	Not Applicable	Not Applicable
-----					
-----					

## Bank Details:

Name of the Bank	TAMIL NADU STATE APEX CO-OP BANK LTD		
Bank Account Number	XXXXX0165		
IFSC	TNSC0000001	MICR No	600091007

I/We are forwarding herewith Investor Service Request Form ISR-1 along with the required supporting KYC documents for updation.

Signature(s):

First Holder	Joint Holder -1	Joint Holder -2	Joint Holder -3
MASIAPILLAI SUBRAMANIAM	MALATHY SUBRAMANIAN	-----	-----



Postal No : 2000

Serial No: Y1006-AB436

Mr/Mrs MASIAPILLAI SUBRAMANIAM  
 FLAT NO 25 BBC CITY PAARK  
 76 ANNA SALAI  
 CHINNA PORUR  
 CHENNAI  
 City - KANCHIPURAM PIN - 600116

Unit Name : Sakthi Finance Limited

Print Date: 21-01-2022